

No.KB/RO/TSR/GAD/Tender Notice/2/2026-27

Date : 08/07/2026

TENDER NOTICE

Competitive tenders are invited from leading reputed firms for the printing and supply of 30 Nos. of Books and forms to the Regional office, The Kerala State Co-operative Bank Ltd, Thrissur. Tenders should be reached the under signed on or before **3.00 PM** on **24/07/2026**. Further details can be availed from the under signed office or by downloading from our website www.kerala.bank.in

Sl. No.	Item Name & Paper Specification	Size	GSM & Paper	QTY
1	Bond Register (2 Colour : Red & Cyan) 201 Folio Book, Leather & Rexin Binding Cover Binding Board : 32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	25 Nos.
2	Cash Entrustment Register (2 Colour : Red & Cyan) 101 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	50 Nos.
3	Cash in Transit Register (2 Colour : Red & Cyan) 101 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	25 Nos.
4	Currency Wrapper (Violet) (1kg / packet)	Length : 7.20 cm Breadth : 2.00 cm	Thickness : 300 Micron	200 Packet
5	Gold Loan Stock Register (2 Colour : Red & Cyan) 101 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	89 Nos.
6	Safe Deposit Ledger (2 Colour : Red & Cyan) 348 Page Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	62 Nos.
7	Cash Chitta Register (1 Colour : Cyan) 300 Page Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	Crown ¼ Half	70 GSM Ledger	50 Nos.
8	Despatch Register (2 Colour : Red & Cyan) 500 Page Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	65 Nos.
9	Simple Chalan (1 Colour : Black) (100 Nos Pad) Perforation	Demy 1/8	70 GSM White	200 Pad
10	Voucher (1 Colour : Black) (100 Nos Pad)	Crown 1/8	70 GSM White	200 Pad
11	Note Slip (1 Colour : Black) (100 Nos Pad)	Demy 1/20	70 GSM White	3000 Pad
12	Staff Withdrawal Slip (1 Colour : Black) (100 Nos Pad)	FoolScap 1/8	70 GSM White	200 Pad
13	SB Cash Chalan (1 Colour : Black) (100 Nos Pad) Perforation (1 side English & other side Malayalam printing)	Demy 1/8	70 GSM White	1000 Pad
14	ST Loan Application Register (2 Colour : Red & Cyan) 151 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	25 Nos.



15	Gehan Register 2 Colour : Red & Cyan) 201 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	25 Nos.
16	Incumbency Register (1 Colour : Black) 101 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	60 Nos.
17	Cheque Returned Register (1 Colour : Cyan) 201 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board	FoolScap Half	80 GSM Ledger	25 Nos.
18	Cover (1 Colour : Meroon)	12x5" inch	80 GSM Craft	10000
19	Letter Head (Multi Colour) (100 Nos. Pad) Board & Covering - 8 Ounce Board	Demy 1/4	80 GSM White	10 Pad
20	Fixed Deposit Receipt Cover hmhdpe Material, 400 Gauge, natural embossed with seal king tape. Printing and Bundling (Each bundle contain 100 cover)	22.5cm W x 16cm H including 3.5 cm flap	NA	20000
21	Minutes Book (2 Colour : Red & Cyan) 201 Folio Book, Leather & Rexin Binding Cover Binding Board:32 Ounce Yellow Board)	FoolScap Half	80 GSM Ledger	20 Book
22	KB Secured Loan Application (1 Colour : Black, 100 Nos.Pad)	FoolScap Half	70 GSM Ledger	100 Pad
23	KB Secured Loan Application Form 2 (1 Colour : Black, 100 Nos.Pad)	FoolScap Half	70 GSM Ledger	100 Pad
24	KB Secured Loan Voucher (1 Colour : Black, 100 Nos.Pad)	1/12 Dummy	70 GSM Ledger	100 Pad
25	KB Secured Loan Promissory Note (1 Colour : Black, 100 Nos.Pad)	FoolScap Half	70 GSM Ledger	100 Pad
26	Cover (1 Colour : Meroon)	11" x5" inch	80 GSM White	5000
27	Cover (1 Colour : Meroon)	9" x 4" inch	80 GSM White	8000
28	Cover (1 Colour : Meroon)	11" x 5.5" inch	80 GSM White	3000
29	Gold Cover Medium (0.125mm thick PVC clear Material)	18.50 cm H (Including 6.0 cm Flap) x 11.0cm Width	NA	10000
30	Gold Cover Small (0.125mm thick PVC clear Material)	16.00 cm H (Including 5.0 cm Flap) x 8.0 cm Width	NA	10000

TERMS AND CONDITIONS:-

- ♦ Last date of submission of Tender will be **3.00PM** on **24/07/2026**
- ♦ Tenders will be opened at **4.00 PM** on **24/07/2026** at The Kerala State Co-operative Bank Ltd, Regional Office, Thrissur, Kovilakathumpadam.
- ♦ Late submission of tenders will not be accepted. Tenders submitted by Telex/Telegram/Fax/E-mail will not be accepted. Tenders may be submitted to the under signed by Registered Post, by Hand in Person or by Courier. However, any delay on this account shall not be accepted as a reason for exception.
- ♦ Rates shall be including all taxes, duties, cessess etc.



- ◆ Every tenderer should send along with his tender an earnest money of Rs.10,000/-. The EMD shall be paid by Demand Draft (Crossed) drawn in favour of General Manager, The Kerala State Co-operative Bank Ltd, Regional Office, Thrissur. The EMD of unsuccessful tenderers will be returned as soon as possible after the tenders are settled; but that of the successful tenderer will be adjusted towards the security that will have to be deposited for the satisfactory fulfillment of the tender. No interest will be paid for the earnest money deposit.
- ◆ If Government have exempted any firm from furnishing the EMD/Security deposit, they should produce relevant documents along with tender.
- ◆ The tenderer should submit attested copy of GST Registration Certificate, PAN card, Aadhar Card and other necessary documents along with the sealed tenders.
- ◆ The tenderer shall undertake to supply items according to standard sample and/or specifications.
- ◆ If items supplied are not in line with the specifications and within the period as per work order will be summarily rejected without cost. The tenderer shall be liable for the loss incurred for the same.
- ◆ The items shall be supplied to Regional Office, Thrissur & Credit Processing Centre, Kakkanad, Ernakulam as per the direction of the Bank
- ◆ The tenderer shall quote also the percentage of rebate (Discount) offered by them in case the payment is made promptly within 15 days of taking delivery of materials/items.
- ◆ Maximum period required for supply of items shall be quoted in the tender.
- ◆ Conditions regarding GSM/Paper quality will be checked by experts before releasing payment.
- ◆ Payment will be released only after successful supply and on production of GST invoice.
- ◆ All disputes in this connection will be settled by the Arbitrator appointed u/s 69 of Kerala Co-operative Societies Act 1969.

The Bank reserves right to accept or reject any or all tenders, abandon/ Cancel the tender process and issue another tender for the same at any time before the award of the Purchase/Printing Order.

Date : 08/07/2026



GENERAL MANAGER,
Regional Office, Thrissur.